



# Metropolitan ENT & Facial Plastic Surgery

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[www.metropolitanent.com](http://www.metropolitanent.com)  
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### Services Include:

- Allergy testing and treatment
- Audiology
- Diseases of the head and neck
- Facial Cosmetic Products
- Facial Cosmetic Surgery
- Headache treatment
- Hearing aid fittings and sales
- Laser hair removal
- Microdermabrasion
- Sinus disease and nasal function
- Sinus Surgery
- Snoring evaluation and treatment
- Tinnitus
- Thyroid & Voice Disorder
- Vertigo

### Medical Record(s) Release

From: Metropolitan ENT & Facial Plastic Surgery

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The medical records for the following individual(s):

Name: \_\_\_\_\_

DOB: \_\_\_/\_\_\_/\_\_\_ Phone: \_\_\_\_\_

Bill To Address: \_\_\_\_\_  
\_\_\_\_\_

All Records       Surgical Notes Only       Other: \_\_\_\_\_

### **Reason for Transfer of Records:**

- Change of Insurance to: \_\_\_\_\_
- Relocation [if yes new address: \_\_\_\_\_  
\_\_\_\_\_]
- Other: \_\_\_\_\_

I hereby authorize you to release any information including the diagnosis and records of any treatment or examination rendered for the above specified patient.

Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

*As pursuant to Virginia Law (VA Code 8.01-413) charges will be as follows: A fee of \$15.00 for handling and a fee of \$ .50 per page up to 50 pages, plus \$ .25 per page for each page over 50 shall be posted to the patient account as one line item and the payment posted against it. Example: A 62 page chart; \$25.00 (50 pages x \$0.50) + \$3.00 (12 pages x \$0.25) = \$28.00*

Handling Fee	\$15.00
Pages 1 – 50 _____ pages @ .50	
Pages 51 + _____ pages @ .25	
TOTAL Charges Due	

Mailed on \_\_\_/\_\_\_/\_\_\_ Picked Up on \_\_\_/\_\_\_/\_\_\_